United Nations DP/2003/L.3

Executive Board of the United Nations Development Programme and of the United Nations Population Fund

Distr.: Limited
28 July 2003

Original: English

Second regular session 2003
8-12 September 2003, New York
Item 1 of the provisional agenda
Organizational matters

Provisional agenda, annotations, list of documents and work plan

Note by the Executive Board secretariat

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03-45046 (E) 070803

Annotations and list of documents

Item 1
Organizational matters

Under this item, the Executive Board will adopt the agenda for the second regular session 2003 and agree on the work plan for the session as presented by the Secretary of the Board. The Board may wish to approve the report on its annual session 2003. A draft report was distributed to members of the Board in July for their comments; the final report contains comments received.

In accordance with decision 96/25, a draft work plan for 2004 is being submitted to the Executive Board. The document will be finalized by the secretariat in close consultation with the Bureau of the Board and will be submitted to the Executive Board at its first regular session 2004 for adoption.

Documentation:

Provisional agenda, annotations, list of documents and work plan (DP/2003/L.3)

Report on the annual session 2003 (DP/2003/25)

Decisions adopted during the annual session 2003 (DP/2003/26)

Draft work plan for 2004 (DP/2003/CRP.17)

UNDP segment

Item 2
Financial, budgetary and administrative matters

The report on the annual review of the financial situation 2002 provides a comprehensive financial analysis of UNDP activities at the global and aggregate levels. The overview also assesses the organization's performance against the various sources available for programming.

The Executive Board may wish to take note of the above report and adopt a decision the elements of which are contained in the report.

The Executive Board will also have before it, in accordance with Governing Council decision 81/34, a report examining regular and extrabudgetary expenditure financed from sources other than UNDP, UNFPA, UNICEF and WFP, contributions received to finance these activities, as well as expenditures/contributions data reported by UNDP, UNFPA, UNICEF and WFP.

The Executive Board may wish to take note of the above report.

The report on biennial budget estimates 2004-2005 contains UNDP budget proposals and related estimates for the biennium 2004-2005 for UNDP, UNCDF and

UNIFEM. It forms part of, and underpins, the multi-year funding framework, 2004-2007.

The proposals align resources behind a strategy to consolidate and deepen reforms that have taken place in UNDP under the Administrator's Business Plans, 2000-2003. With the overarching objective of improving the performance of the United Nations development system and UNDP at the country level, the proposals reflect the strengthening role of UNDP in the United Nations system in line with the reform agenda of the Secretary-General, building knowledge and learning, and in enhancing efficiency, performance and results-orientation. Furthermore, the proposals also reflect efforts by UNDP to support programme countries in their quest to achieve the Millennium Development Goals.

The Executive Board may wish to approve the biennial budget estimates for 2004-2005 and adopt decisions, the elements of which are contained in the document.

Documentation:

Annual review of the financial situation 2002 (DP/2003/27)

Detailed information relating to the annual review of the financial situation 2002 (DP/2003/27/Add.1)

Biennial budget estimates 2004-2005 (DP/2003/28)

Report of the ACABQ on biennial budget estimates 2004-2005 (DP/2003/29)

Information on United Nations system technical cooperation expenditures 2002 (DP/2003/30)

Information on United Nations system technical cooperation expenditures 2002 – Addendum (DP/2003/30/Add.1)

Item 3
Thematic trust funds

The report provides a summary of the thematic trust funds mechanism, programme orientation, and initial results achieved during the first year of implementation, with highlights of key lessons learned, main challenges, and the way forward. At the request of the Executive Board, an introductory presentation on the thematic trust funds was made to members of the Board at an informal meeting on 12 June; this report reflects some comments received during that session.

The Executive Board may wish to take note of the report.

Documentation:

Report on thematic trust funds (DP/2003/31)

Item 4
Multi-year funding framework

The multi-year funding framework (MYFF), 2004-2007, proposes UNDP priorities for the next four years. It introduces the conceptual foundations of the new framework, which feature the Millennium Development Goals. The document will outline the core goals of the organization and elaborate on a coherent set of organizational strategies. These strategies will detail how UNDP will contribute to development effectiveness, build organizational capacities and deepen partnerships with the United Nations system. The MYFF will then introduce the UNDP strategic results framework for 2004-2007, comprising a set of key service lines finalized through a rigorous process of selection. Finally, the MYFF will present the integrated resources framework, bringing together all donor and local funding sources covering programme, programme support, management and administration, and support to the operational activities of the United Nations.

Documentation:

Second multi-year funding framework, 2004-2007 (DP/2003/32)

Item 5
Evaluation

This year's annual report of the Administrator on evaluation, covering the period between July 2002 to June 2003, examines the progress made by UNDP in deepening the culture of performance and promoting more dynamic interaction between country operations and the evaluation function. The report looks at results in development and organizational performance, with particular focus on the link between evaluations, substantive learning, decision-making and partnerships.

The executive summary of the report on the assessment of the MDG reports introduces the key findings in preparation for a presentation of the full report and discussion at the first regular session 2004.

The Board will also have before it a report on the management response to the evaluation of the role of UNDP in the PRSP process, which was presented to the Board at the annual session 2003. The response covers the issues of linking PRSPs to MDGs, growth to poverty reduction, and democratic governance to poverty reduction and makes specific recommendations on enhancing the substantial and substantive role of UNDP in the PRSP process.

Documentation:

Annual report of the Administrator on evaluation (DP/2003/33)

Report on the assessment of the MDG reports – Executive summary (DP/2003/34)

Management response to the evaluation of the role of UNDP in the PRSP process (DP/2003/35)

Item 6
Country programmes and related matters

In the note of the Administrator on assistance to Afghanistan, UNDP seeks approval for projects on a case-by-case basis for the period January 2004 to December 2005. It also includes a summary of achievements during 2000-2003 and activities envisaged for 2004-2005.

Under this item, the Executive Board will also be asked to: (a) take note of the one-year extensions of the second country cooperation frameworks for Bosnia and Herzegovina and Chile, approved by the Administrator; and (b) comment on the draft country programme documents for the Central African Republic, the Republic of the Congo, Sierra Leone, Lithuania and Poland prior to the finalization of the country programmes.

An oral report on UNDP assistance to Myanmar will be presented to the Executive Board. The report will cover initial findings and recommendations of the assessment mission to Myanmar. The full report will be submitted to the Board at its first regular session 2004.

Documentation:

Assistance to Afghanistan – Note by the Administrator (DP/2003/36)

Extensions of country cooperation frameworks (Bosnia and Herzegovina, Chile) (DP/2003/37)

Draft country programme document for the Central African Republic (DP/DCP/CAF/1)

Draft country programme document for the Republic of the Congo (DP/DCP/PRC/1)

Draft country programme document for Sierra Leone (DP/DCP/SIL/1)

Draft country programme document for Lithuania (DP/DCP/LIT/1)

Draft country programme document for Poland (DP/DCP/POL/1)

Item 7
United Nations Office for Project Services: Financial, budgetary and administrative matters

In accordance with its decisions 94/32 and 99/17, the Executive Board will have before it a report on UNOPS revised budget estimates for the biennium 2002-2003, budget estimates for the biennium 2004-2005, including the report on the level of the operational reserve.

The Executive Board may wish to adopt a decision, the elements of which are contained in the report and described in the last paragraph of the summary.

The final report on the independent review of UNOPS is presented as per decision 2003/4.

Documentation:

Revised budget estimates for the biennium 2002-2003, budget estimates for the biennium 2004-2005, and report on the level of the operational reserve (DP/2003/38)

Report of the ACABQ on the biennial budget estimates 2004-2005 (DP/2003/39)

Final report on the independent review (DP/2003/40)

UNFPA segment

Item 8
Financial, budgetary and administrative matters

The Executive Board will have before it the estimates for the biennial support budget for 2004-2005, submitted by the Executive Director.

The Executive Board may wish to approve the estimates for the biennial support budget for 2004-2005.

The Executive Board will also have before it the report of the Advisory Committee on Administrative and Budgetary Questions on the UNFPA estimates for the biennial support budget for 2004-2005.

The Executive Board may wish to take note of the report.

In addition, the Executive Board will have before it the annual financial review, 2002. This report summarizes the financial situation of UNFPA in 2002 for the information of the Executive Board. For purposes of comparison, financial information for 2001 is also included in the text and tables.

The Executive Board may wish to take note of the report.

Documentation:

Estimates for the biennial support budget for 2004-2005 (DP/FPA/2003/11)

Report of the Advisory Committee on Administrative and Budgetary Questions on the UNFPA estimates for the biennial support budget for 2004-2005 (DP/FPA/2003/12)

Annual financial review, 2002 (DP/FPA/2003/13)

Item 9
Country programmes and related matters

The Executive Board will have before it the draft country programme documents for Lesotho, the Republic of the Congo, Sierra Leone and Ecuador.

The Executive Board may wish to take note of the draft country programme documents.

Documentation:

Draft country programme document for Lesotho (DP/FPA/DCP/LSO/4)

Draft country programme document for the Republic of the Congo (DP/FPA/DCP/COG/3)

Draft country programme document for Sierra Leone (DP/FPA/DCP/SLE/3)

Draft country programme document for Ecuador (DP/FPA/DCP/ECU/4)

Item 10
Other matters

In response to Executive Board decision 2003/15, the Board will have before it a conference room paper containing proposals for the joint field visit in 2004.

The Board may wish to comment on the report.

Documentation:

Proposals for the joint field visit in 2004 (DP/2003/CRP.18)

TENTATIVE WORK PLAN
EXECUTIVE BOARD OF UNDP/UNFPA
SECOND REGULAR SESSION 2003
(8 - 12 September 2003, New York)

Day/date	*Time*	*Item*	*Subject*
Monday 8 September	10 a.m.-1 p.m.	1	ORGANIZATIONAL MATTERS - Adoption of agenda and work plan for the session - Approval of the report on the annual session 2003 - Decisions adopted during the annual session 2003 - Draft work plan for 2004
		4	UNDP: MULTI-YEAR FUNDING FRAMEWORK - Second multi-year funding framework, 2004-2007
	3-6 p.m.	4	UNDP: MULTI-YEAR FUNDING FRAMEWORK (continued)
Tuesday 9 September	10 a.m.-1 p.m.	2	UNDP: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS - Annual review of the financial situation 2002 - Detailed information relating to the annual review of the financial situation 2002 - Biennial budget estimates for 2004-2005 - Report of ACABQ on biennial budget estimates 2004-2005 - Information on United Nations system technical cooperation expenditures 2002 and Addendum
	3-6 p.m.	8	UNFPA: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS - Report on estimates for the biennial support budget, 2004-2005 - Report of ACABQ on the biennial support budget, 2004-2005 - Annual financial review, 2002
Wednesday 10 September	10 a.m.-1 p.m.	7	UNOPS: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS - Revised budget estimates 2002-2003, biennial budget estimates for 2004-2005 and report on the level of operational reserve - Report of ACABQ on budget estimates, 2004-2005 - Final report on the independent review
	1:30 – 2:45 p.m.		*UNFPA informal consultation on the MYFF*
	3-6 p.m.	3	UNDP: THEMATIC TRUST FUNDS - Report on thematic trust funds
		5	UNDP: EVALUATION - Annual report of the Administrator on evaluation - Report on the assessment of the MDG reports – Executive summary - Management response to the evaluation of the role of UNDP in the PRSP process
Thursday 11 September	10-11 a.m.	5	UNDP: EVALUATION (continued)
	11 a.m.-12 p.m.		*UNIFEM informal consultation on women, peace and security*

	12 p.m.-1 p.m.	*INFORMAL CONSULTATIONS*	
	3-6 p.m.	6	UNDP: COUNTRY PROGRAMMES AND RELATED MATTERS - Assistance to Afghanistan: Note by the Administrator - Extensions of country cooperation frameworks - Draft country programme documents - Oral report on UNDP assistance to Myanmar
Friday 12 September	10 a.m.	9	UNFPA: COUNTRY PROGRAMMES AND RELATED MATTERS - Draft country programme documents
	12-1 p.m.	*Informal consultations on UNCDF strategy (decision 2003/9)*	
	3-6 p.m.	10	OTHER MATTERS - Proposals for joint field visit in 2004 Pending decisions
		1	ORGANIZATIONAL MATTERS - Draft work plan for the year 2004 - Tentative work plan for the first regular session 2004